

**MICRO-PURCHASE  
NATIONAL DEFENSE AUTHORIZATION ACT (NDAA) SECTION 889 REPRESENTATION**

*For additional information see: [https://www.acquisition.gov/FAR-Case-2019-009/889\\_Part\\_B](https://www.acquisition.gov/FAR-Case-2019-009/889_Part_B)*

1. ☐ Merchant has an active registration in SAM ([www.sam.gov](http://www.sam.gov)) **and** FAR 52.204-26 is dated Oct 2020 (or later)  
☐ Merchant is not registered in SAM ([www.sam.gov](http://www.sam.gov)) **or** is registered, but FAR 52.204-26 is dated earlier than Oct 2020

2. Company Name / Merchant (Offeror)

3. Date

4. Company Street Address

5. City

6. State

7. Country

8. Zip Code

9. Owner or Designated Representative Name

10. E-mail

11. Telephone Number

12. Unique Entity ID (*if applicable*)

13. Cage Code Number (*if applicable*)

14. SAM Registration Expiration Date (*if applicable*)

15. Complete the following [FAR 52.204-26](#) Representation:

**COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES-REPRESENTATION (OCT 2020)**

- (a) *Definitions.* As used in this provision, "covered telecommunications equipment or services" and "reasonable inquiry" have the meaning provided in the clause [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.
- (b) *Procedures.* The Offeror shall review the list of excluded parties in the System for Award Management (SAM)(<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".
- (c) (1) *Representation.* The Offeror represents that it ☐ does, ☐ does not provide covered telecommunications equipment or services as a part of its offered products or to the Government in the performance of any contract, subcontract, or other contractual instrument.
- (2) After conducting a reasonable inquiry for purposes of this representation, the offeror represents that it ☐ does, ☐ does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services
- (d) This form is valid for ☐ 1 year ☐ 2 years ☐ 3 years after date of signature

Signature of Owner or Designated Representative  
identified in Block 9 above.

***This representation expires on the date in block 14 or one year from the date in block 3, whichever is soonest. Forward any representation modifications/changes to the sender within 30 days.***

**Additional Disclosure Instructions to Merchant/Offeror (*if applicable*)**

(a) If the Offeror represents in (c)(1) above that, "it does provide covered telecommunications equipment [...]", then the Offeror should go to FAR 52.204-24 -- Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment, paragraph (e)(1) Disclosures ([https://www.acquisition.gov/far/part-52#FAR\\_52\\_204\\_24](https://www.acquisition.gov/far/part-52#FAR_52_204_24)) to identify the additional documentation that should accompany this representation when sending it back to the sender.

(b) If the Offeror represents in (c)(2) above that, "it *does* use covered telecommunications equipment [...]", then the Offeror should go to FAR 52.204-24 -- Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment, paragraph (e)(2) *Disclosures* ([https://www.acquisition.gov/far/part-52#FAR\\_52\\_204\\_24](https://www.acquisition.gov/far/part-52#FAR_52_204_24)) to identify the additional documentation that should accompany this representation when sending it back to the sender.

## **PURPOSE**

As of October 2020, **all Government Purchase Card (GPC) purchases** require a signed Section 889 Representation Form from the vendor in the interest of national security.

Unless registered in SAM, 889 Representation Forms **must be renewed annually** by the vendor.

An 889 Representation is **not required for**:

1. Vendors who have an active SAM Registration with an updated FAR 52.204-26 (Oct 2020). Cardholders may verify the SAM Registration by using the RoboticProcess Automation (RPA):
  - a. To use the RPA, send an email to [info@section889request.com](mailto:info@section889request.com) with a valid 12-digit Unique Entity ID in the subject line and no text in the body of the email. The system will send a response within 5 minutes.
2. For SF-182 training purchases
3. For Intra-governmental purchases (AAFES, DeCa, DLA-DS, GSA Global Supply and services under 86 FSS)

For GSA AF Advantage vendors, use the GSA Dashboard (<https://d2d.gsa.gov/report/gsa-fas-889-part-b-contract-vehicle-modification-tracking-dashb>). If 889 Status is “Accepted”, a screenshot will serve as the 889 Representation Form.

## **INSTRUCTIONS**

An 889 Designation Code is required in US Bank Access Online for every purchase. Refer to the table below to determine correct code.

| <b>889 Annotation</b>   | <b>Merchant (Offeror) Representation noted in FAR 52.204-26(c)(2):</b>  |
|-------------------------|---|
| <b>889 Merchant Rep</b> | Merchant provided a “does not” response. Cardholder relied upon the merchant representation.                                      |
| <b>889 Payment</b>      | For SF-182 training purchases, intra-governmental/ inter-governmental purchases, or purchases against a contract (including BPAs) |
| <b>889 Refund</b>       | For US Bank rebates and refunds from vendors  |

1. Upload the Section 889 Bot e-mail, screenshot of GSA Dashboard, or 889 Representation Form along with all other supporting documents into Transaction Management in Access Online for the respective transaction.
2. If not already available on the [700 CONS GPC SharePoint](#), send a copy of the 889 Representation Form to the GPC Org Box: [700cons.gpc@us.af.mil](mailto:700cons.gpc@us.af.mil).